

St. John's Lutheran Church Council Meeting Minutes
December 18, 2017

Members Present: President Melissa Westrick, Vice President Kathi Bokano, Treasurer Kim Dennis, Secretary Jamie Inman, Paul Meteyer, Chris Snooks, Joe Tinson Sr., Stated Supply Pastor Roger Facione

Members Absent: Alison White

Guests: Licensed Lay Minister (LLM) Enoch Carlton

AGENDA ITEMS

Call to Order: 7PM

Opening Prayer: Pastor Roger Facione started the meeting with a Psalmody-the Magnificat, Luke 1:46-55 and "The Work of Christmas by Howard Thurman

Minutes from the November 27, 2017 Church Council Meeting were reviewed. A motion was made by Joe Tinson, Sr. to approve the minutes as presented. Paul Meteyer supported the motion. Motion passed unanimously.

Primary Stated Supply Pastor Report (written and verbal discussion).

Pastor Roger Facione presented his report. For the Christmas Eve services the Christian Education Committee has prepared 50 bags to hand out for the children containing coloring book, and stickers, etc. Pastor Roger will hand those out to the children at the 4PM, 7:30PM and 10PM services. Congregation member Julie Lind made small "Santa Claus with candy canes" to be handed out at church.

Pastor Roger, accompanied by Licensed Lay Minister Enoch Carlton, conducted 12 visits to congregation members. Included in the visits were Mark Miller for Camille Miller (church musician who was sick) and Russell Duset (who suffered a broken hip). Jim Powell is going to try and make it to church for Christmas Eve or Christmas Day service. All those visited were very appreciative of the "Christmas goodies" presented to them. They were especially grateful for the Advent wreaths. Special thanks to Chris Snooks, her daughter Emily, Sunday School and Confirmation Class

Minister Enoch will be conducting visits to congregation members in January 2018, and Pastor Roger with Enoch will visit members in February 2018.

Pastor Roger reported on the Affirmations of Faith and Baptisms occurring at St. John's. Krista Teschler has transferred from St. Luke Lutheran Church and Camille Miller made Affirmation of Faith for membership on 12/17/2017.

Church Council Meeting Minutes- December 18, 2017 continued

Primary Stated Supply Pastor Report: - continued

Stephanie Jones and Scott Lindsey wish to make their Affirmation of Faith and have two of their six children, Chloe and Jayden, baptized on 1/7/ 2018 (Preparation meetings were on 11/25/2017 and 12/17/2017)

Kelly and Scott Barhorst wish to make their Affirmation of Faith and have their twin children, Savannah and Shelby baptized on 2/11/ 2018 (Preparation meetings were on 12/18/2017)

Aubrianna Lopez (4 months old), daughter of Danielle Lopez is to be baptized on 12/31/2017. Preparation meeting is scheduled for 12/23/2017 at 10AM. Pastor Jan Marvar is scheduled to conduct the 8AM and 10:15AM services that day; Pastor Roger wishes to conduct the Baptism at 1PM that day. He will have Brenda print up Baptism service bulletins for the family.

Danielle and Ken Bloom wish to transfer from Redeemer Lutheran Church and have their daughter Maximum (6 months old) baptized. They have two other children. (Preparation meeting is scheduled for 1/13/2018).

Pastor Roger noted that Krista Teschler and the Blooms are transferring from Missouri Synod Lutheran churches. He believes St. John's should send those churches a letter stating these individuals are being accepted as members of St. John's. he also noted that with new members joining the church this is where the Member Care Committee could do some good work, explaining to the new members what goes on at St. John's, how the committees and Church Council works, etc.

Pastor Roger also spoke of the Adult Bible Study studying the parables of Jesus using the DVD-based curriculum. Along with the evening session a day-time session has been proposed. Only a couple people have signed up for the day-time session. Unless at least three people, besides Pastor Roger, sign up by the end of the month he suggests postponing the Bible Study for time to see if there is interest in the day-time session sometime in the spring. He asks the Council's input.

The meeting between the Council Executive Committee and Pastor Roger regarding the Two Year Term Call was included in the report. Five goals for St. John's were included in the two Year term Call agreement: Member Care, Youth Ministry development, Children's Sunday School and Confirmation class assessment, Ecumenical and Inter-Faith collaborative ministries, and Use of Video-Technology in Worship. He suggests the Council set aside time to have a planning discussion on the goals.

Church Council Meeting Minutes- December 18, 2017 continued

Pastor Roger also discussed the Christmas Eve services with the Council. Since December 24th is also the fourth Sunday in Advent, Pastor Roger requested holding off placing the poinsettias in church until after the morning services that day. Jamie Inman will contact Alison White to inform her and the Altar Guild.

Since there is only one offering envelope for December 24th, announcements will be made that if one wishes to provide an offering for the Christmas Eve and/or Christmas Day services they should use a envelope of their own and identify themselves on that envelope (name and/or church envelope number).

Announcements will also be made that Christmas Day and December 31st will only have one service, at 10:15AM those days. Pastor Roger also requested an announcement asking those who ordered poinsettias to leave them in place for the Christmas Day service.

Each Christmas Eve service will begin with a Procession of the Christ candle. Pastor Roger will walk down the aisle with the lit Christ candle while a litany with prayers is read. The reading calls the many names in the Bible that refer to Jesus. The Christ candle will be placed on the altar. Communion will be continuous Communion at the Christmas Eve and Christmas Day services. Two communion trays, two chalices and the bread will be used. Ushers will assist as needed, along with Assisting Minister and Acolyte at the Christmas Eve services.

Motions were made to accept Affirmation of Faith and Baptisms:
Camille Miller's Affirmation of Faith; motion by Joe Tinson Sr., support from Kathi Bokano.

Stephanie Jones and Scott Lyndsey's Affirmation of Faith and Baptism of their children Chloe and Jayden; motion by Chris Snooks, support from Joe Tinson Sr.

Kelly and Scott Barhorst's Affirmation of Faith and Baptism of their twins Savannah and Shelby; motion by Joe Tinson Sr, support from Paul Meteyer.

Aubrianna Lopez's Baptism, daughter of Danielle Lopez; motion by Paul Meteyer, support from Joe Tinson Sr.

All motions were voted on separately, each motion passed unanimously.

Approval of the transfer of Danielle and Ken Bloom, and Baptism of daughter Maximum was put on hold until the Blooms meet with Pastor Roger on January 13, 2018.

Motion to accept Pastor Roger's report made by Kathi Bokano, support from Paul Meteyer, motion passed unanimously.

Church Council Meeting Minutes- December 18, 2017 continued

Licensed Lay Minister (LLM) Report:

Minister Enoch Carlton reported that he accompanied Pastor Roger to the visits of homebound members. The Advent wreaths, cards, and cookies prepared by the Sunday School and Confirmation students were well received. Other treats provided for our homebound were cookies and bread provided by congregation member Gayle LeClair and fruit from congregation members Roger and Kathi Bokano.

As part of his continuing education Minister Enoch attends retreats through the Synod. This year's retreat focused on the Living Every Day As A Disciple (LEAD) program. The LEAD program is a three year commitment where a church is surveyed to find its direction and purpose relating to the surrounding community and its interaction. Then with the help of an LEAD coach the church takes the steps to grow inward and outward. Minister Enoch is willing to provide more details if the Council wishes.

A motion was made to accept Minister Enoch's report by Joe Tinson Sr., support from Jamie Inman. Motion passed unanimously.

Financial Report

Treasurer Kim Dennis presented the Financial Report. She noted that comparing St. John's budget to income shows a gain of about \$30,000, no deficit. This will be presented at the Congregational meeting with the suggestion that St. John's replenish some of the investment funds that had been used in the past to pay down previous debts.

In the Consolidated Fund sheet Kim noted that church musician Camille Miller is provided six weeks vacation, but has only used three. Camille had graciously agreed to play two services each Sunday, but only be paid for one service to help St. John's with its financial difficulty. Camille was given the six weeks vacation as part of that agreement.

After some discussion a motion was made by Kathi Bokano to pay Camille Miller for the three unused weeks of vacation. The motion was supported by Chris Snooks. Motion passed unanimously.

A motion to accept the Financial Report was made by Jamie Inman with support from Kathi Bokano. Motion passed unanimously.

Church Council Meeting Minutes- December 18, 2017 continued

Two-Year Term Contract for Pastor Roger Facione

The Council Executive Committee had met with Pastor Roger to outline his two-year term contract as Pastor at St. John's. The financial arrangement is:

Pastor's Salary- \$21,000.00
Housing- \$6,000.00 (\$500.00 per month)
Social Security- \$2,066.00 (Towards Pastor's taxes, part of his salary)
403(b) Retirement- \$2,400.00 (Pre-tax, \$200.00 goes to Portico)

Treasurer Kim Dennis will work on arranging the housing funds as a direct deposit to Pastor Roger.

Total \$31,466.00

Licensed Lay Minister (LLM) Enoch Carlton

Minister Enoch's contract will be:

Stated Supply- \$5,000.00 16 times a year @ \$250.00 + mileage =
rounded to \$5,000.00 (may be extra services)
Homebound
Visitations- \$5,000.00 12 x \$25.00 per hour + mileage every month =
rounded to \$5,000.00 (may be extra visits)
Youth Ministry \$7,250.00 5 hours per week x 50 weeks x \$25.00/hr. =
\$6,250.00 + mileage rounded to \$7,250.00 to
cover other expenses.

Total \$17,250.00

Grand Total

Pastor and LLM \$48,716.00

Money left from Original budgeted

Pastoral Ministry \$5,513.00 These funds can be used for bible study material extra worship materials and misc. items that may come up.

Note: Will need to pay for employer's portion of Social Security since it's not certain Minister Enoch has the same tax situation as Pastor Roger.

Pastor Roger will lead services three times a month and Minister Enoch will lead one service per month. Minister Enoch will conduct visitation to homebound while Pastor Roger accompany him every other month. Pastor Roger will provide ministerial care for special cases and emergencies.

Church Council Meeting Minutes- December 18, 2017 continued

A motion to approve the proposed contracts for Pastor Roger Facione and Lay Licensed Minister Enoch Carlton, and present them to the Congregation at the Congregational Meeting, with support from Chris Snooks. Motion passed unanimously.

Minister Enoch said he was humbled and thankful to St. John's and for the Youth Ministry he will consult with the Church Council, Christian Education Committee, and parents of St. John's youth. He will also check on other youth programs for ideas and insight.

Congregational Meeting (January 28, 2018)

The agenda for the Congregational Meeting scheduled for January 28, 2018 was discussed (Council President Melissa Westrick had to leave the meeting). Annual reports from the committees need to be submitted to the church office by January 10, 2018. Agenda items include:

Committee Reports
Elect a nominating committee for 2018
Pastoral Two-year Agreement
Request to transfer funds
Transition team survey results
Good of the church

A motion was made to approve the Congregational Meeting agenda by Jamie Inman with support from Paul Meteyer. Motion passed unanimously.

Council Meeting Dates

There was discussion regarding the meeting date for Council meetings. Kathi Bokano requested moving the meeting date to the third Tuesday of every month. Kathi Bokano made a motion to move the St. John's Church Council meeting to the third Tuesday of each month. Support from Chris Snooks. Motion passed unanimously.

Treasurer position- No one has expressed interest in the position yet.

Correspondence- Thank you letters were received from Justice Carlton for the College care package St. John's provided; and from the Abbys, for the Christmas treats provided to the homebound.

A letter was also received from the Southeast Michigan ELCA Synod announcing the approval of Kevin O'Bryan as a candidate for ordained ministry. It is great news to the Council that a long time member of St. John's is a candidate for ordained ministry in the ELCA.

Church Council Meeting Minutes- December 18, 2017 continued

Miscellaneous- Paul Meteyer asked about the food items collected for St. Mary's Food pantry. Joe Tinson Sr. said he has taken them over to St. Mary's and Don Hinz also helps with that delivery.

Motion to adjourn- Motion approved unanimously. 9:50PM

Next meeting, Tuesday, January 16, 2018

Minutes prepared by Jamie Inman