

**St. John's Lutheran Church Council Meeting Minutes
February 20, 2018**

Members Present: President Melissa Westrick, Vice President Kathi Bokano, Treasurer Kim Dennis, Paul Meteyer, Chris Snooks, Joe Tinson Sr., Alison White, Stated Supply Pastor Roger Facione, Licensed Lay Minister (LLM) Enoch Carlton. Late Arrival: Jamie Inman

Members Absent: None

Guests: None

AGENDA ITEMS

Call to Order: 7:06PM

Opening Prayer: Pastor Roger Facione started the meeting with a prayer.

Minutes from the January 16th, 2017 Church Council Meeting were reviewed. A motion was made by Joe Tinson to approve the minutes as presented. Kathi Bokano supported the motion. Motion passed unanimously.

Primary Stated Supply Pastor Report (written and verbal discussion).

Visitations: Pastor Roger Facione presented his report. He shared with us that he has spent time at all visitations, and especially enjoyed hearing Russell Dusetz's stories of the church.

Member Care for New Members: Our job as council is not done with this committee. The committee still needs to be filled, and does not rely on the co-chairs (Gayle and Deb) to do the work. Pastor Roger suggested we invite anyone to attend the meeting, and treat it as a mini retreat. Hearing what members feel are needed from this committee for the church. Pastor Roger feels we have missed opportunities with new members that have recently joined, and they are in need of guidance. This would be a good time to get to know the new members, and explore what their gifts and talents may be to be utilized in our community. Pastor Roger also read council a list of members who we know, however have not seen or heard from in some time. Bringing the point around to council how important this committee is.

Youth Program: Pastor Roger shared with council that he believes a date should be set to begin the youth program towards the end of March, middle of April. This would launch the program and let people know what to look forward to, and help gather a group to begin with. This would show the church that council is taking initiative and that we support and care for our youth.

Special Worship Days: Pastor Roger went over the schedule beyond Palms Sunday, and Easter. He wanted to give council ideas for special Call to Worship

Primary Stated Supply Pastor Report (written and verbal discussion) - cont.

days so he could meet with the proper committees to plan. **Schedule Provided by Pastor Roger**

Pastor Roger also provided some dates that Enoch will lead services due to scheduled vacations.

Sunday Schedule: It was confirmed by council that we will remain with two services on Sunday, and begin the Thursday informal services throughout the - summer months.

MCREST: will begin August 19th, and end on August 26th. Installation of ministry leaders and volunteers for MCREST, will be on Sunday August 19th.

Licensed Lay Minister (LLM) Report from Enoch Carlton:

Minister Enoch reiterated again how much he enjoys doing the visitations. The homebound enjoy the photos, gifts and bags that are provided to them. Minister Enoch thanks Allison again for her help in getting the bags together, Alison also thanks Christine Snooks for her work in facilitating those. Minister Enoch and Pastor Roger also acknowledged that they would be adding the devotionals donated by Joan Brown to next month's bags.

Minister Enoch also let council know that he has been in discussion with outside churches, and ministers in regards to ideas for upcoming events with the youth. He has been given many wonderful ideas from others to help get the youth program off the ground.

Ideas were provided on handout**

Motion to approve moving forward with Minister Enoch's ideas was given by Christine Snooks, a second motion was provided by Joe Tinson. Council agreed unanimously.

Financial Report from Kim Dennis: No financial Report was provided at this time.

Melissa Westrick informed council that Paychex has begun for our salaried employees, and that Kim Dennis has led this for the time being. Melissa Westrick is hoping to learn how to approve these every week or bi-weekly, to take this off of Kim's plate.

Committee Reports

Service and Outreach Committee Report:

Thanksgiving Dinner and Giving Tree: Dinner went well, and Committee thanks Allison Meteyer for preparing the dinner. Giving Tree was a success. Scheduled the next Thanksgiving dinner for November 18, 2018 and have this year's giving tree up at that time.

Bay-Rama: St. John's could have a float or serve something, but it would take work from all the committees. The Committee will check on the dates for Bay-Rama. The Committee would like to provide St. John's parking lot on the night of the fireworks.

The Committee discussed having Turkey Soup and Salad after church, but no date was chosen.

Mardi Gras will be February 11, 2018 from 11:30AM-3PM. A motion was made for the use of the Educational Building was made by Kathi Bokano, support from Chris Snooks. The motion passed unanimously.

Worship and Music Committee Report: Alison White expressed frustration in getting volunteers to sign up for Altar Guild. We only have enough to get through the month of April. She will put in another newsletter message about it, in hopes of getting more members signed up.

New Business

New Altar Linens: Kathi Bokano presented to council the possibility of purchasing new Altar Linens. She had already researched and discovered we could use the memorial funds from Max Mead and Jennifer Fox to cover the cost. For New Altar Linens and supplies, the total cost is \$610.20. Christine Snooks made a motion to approve, Alison White supported the motion. Council agreed unanimously. Kathi Bokano ended with a notation that the use the memorials and a thank you for the purchase would be placed in the newsletter once completed.

O'Bryan Membership- A letter to remove John and JoAnne O'Bryan as members of our church was read to council. With Regret, Kathi Bokano made a motion to accept and file the letter. A second was made by Alison White. Council agreed with regret, unanimously. It was suggested that our Secretary, Jamie Inman could possibly draft a letter of response, thanking them for their dedicated service to St. John's and be sent from council.

Janitorial Position: Alison White asked to discuss the possibility of hiring a janitor. As council we did discuss evaluating the position and the ability to have this position again. Alison invited council's opinions at this time. Joe Tinson mentioned that he would like to have someone there consistently to clean and prepare for upcoming events. Pastor Roger mentioned that we could possibly pay someone to clean for 4 hours a week, or a certain amount of hours a month.

We as Council, in conjunction with our facilities committee could compile a list of things we would like completed. These items could be the heavier lifting items and things that our volunteers cannot get to everyday, or week for that matter. Or, possibly hire a cleaning company to only come in when we have special events we need the building deep cleaned for.

Paul Meteyer mentioned that he was not on board with hiring a janitor. He feels that it is still a sensitive subject throughout the church, and even for himself personally. That is, if we hire a new janitor, it would/could offend Clarence. He also mentioned that he feels that between himself and the rest of the facilities committee, the cleaning items should be able to be completed properly.

Pastor Roger explained to Paul Meteyer, not to look at it possibly as a negative, but that we are honoring Clarence by saying, we need more help. He, as one person took care of the church for many, many years. And at this time, one person alone cannot do the job. He suggested that we do price out a cleaning company. But first, we need to complete a list of things that are done on a weekly, and monthly basis. This way we can decide what type of service we may want or need.

Council asked Paul Meteyer, if over the next month, he could make a list of what he and Tim, or any other volunteers do on a weekly and monthly basis to present to council in March. Paul agreed.

Greens on the Altar: It was brought to council's attention that in the past, during the Lenten season, we only use greens on the altar, and not flowers. This has been a habit for a few years, without any question. Due to a member wanting to purchase altar flowers in memory of his wife, it was agreed he should have the option to purchase actual flowers, and not just greens.

Council further discussed whether this tradition was necessary still. Kathi Bokano made a motion that we no longer have "greens only" during the Lenten season, and we go back to what is traditionally done, and order flowers. Alison White provided a second to the motion, Council agreed unanimously.

Fish Fry Dinner: Paul Meteyer asked that we check with Brenda to see if March 24th is open for the Fish Fry. Kathi Bokano was able to check on the calendar, and it was open. We added the date in the calendar, and left Brenda a note so she was aware.

Good Samaritan Fund: Paul Meteyer mentioned to Council that a member of the church is having some financial difficulty during this time. He would like to give two gift cards from our church to help purchase food during this difficult time. A motion was made to purchase \$200 in gift cards to Little Camille's by Kathi Bokano, second was made by Alison White. Council approved unanimously.

Old Business

Employee Evaluations: Employee evaluations have been completed for all salaried employees, except Pastor Roger and Minister Enoch. We will schedule their reviews in 3-4 months.

The evaluations went well, there were no issues. They were received well by the employees, and it was a pleasant experience. The only item from the evaluations that was needed to be brought to Council, was a discussion about Brenda's hours.

It has been requested by Brenda, that if she needs the extra time, she be allowed to use an extra 30 mins to complete the tasks needed. As well as not cut hours other days to make up for it. She would like to keep those hours, as she is still learning and need to continue to learn and grow in her position. A motion was made to adjust Brenda's as needed on a weekly basis by Jamie Inman, a second was made by Christine Snooks. Council agreed unanimously.

Voting Rights for Enoch: Kathi Bokano informed Minister Enoch that as our LLM, he has voting rights at the Council table, and should feel welcomed and able to use those rights as needed.

Adjourn- Motion to adjourn Kathi Bokano, support Chris Snooks. The motion passed unanimously. 9:10 PM

Minutes submitted by Melissa Westrick