

St. John's Lutheran Church Council Meeting Minutes July 17, 2018

Members Present: President Melissa Westrick, Vice President Kathi Bokano, Treasurer Kim Dennis, Secretary James Inman, Alison White, Joe Tinson Sr., Paul Meteyer, Chris Snooks, Pastor Roger Facione, Licensed Lay Minister (LLM) Enoch Carlton

Members Absent: None

Guests: Gayle LeClair, Roger Bokano, and Kelly Barhorst

AGENDA ITEMS

Call to Order: 7:00PM

Opening Prayer: Pastor Roger Facione started the meeting with a prayer, The Pocket Prayer.

Welcome: Congregation member Kelly Barhorst was welcomed to the Council meeting. Kelly is interested in the Treasurer position, as Kim Dennis will be stepping down from that position. Kim will work with Kelly, explaining the duties of the position and how the computer program works, reports are generated, etc.

Minutes from the June 19th, 2018 Church Council Meeting were reviewed. Paul Meyeter made a motion to accept the June 19, 2018 Church Council minutes with support from Kathi Bokano. Motion passed unanimously

Minister Enoch Carlton L.L.M. Report

- **Visitations:** Minister Enoch presented his report. Minister Enoch went on visitations to Russell Dussett (4 visits), Norb Hageman (4 visits), Marie Johannson (once), Kay St. Aubin (Pastor Roger accompanied Minister Enoch), Jim and Julie Lind (once), Bob and Mina Abbey (once), Jim Penzien (once), Dee Inman (once), Marge Eick (once), Clarence Huwe (once).

The visitations went well and Minister Enoch reported our brothers and sisters are all very thankful for the time and for the care bags the church provides. Special thanks to Charlene Barrett for the chocolate chip cookies and to Minister Enoch's daughter Faith for making hand painted crafts. A special note: Pastor Roger accompanied Minister Enoch on his visitation to Kay St. Aubin because of their brief visit in June.

- **Youth Ministry:** After meeting on June 26th and July 10th with the Christian Education Committee, Member Care Committee, Worship & Music Committee, and Council members to prepare for this coming year's Sunday School and Confirmation curriculum; a new worship format was agreed upon for Minister Enoch is presenting to the Church Council.

The proposal is that on the one weekend of the month that Minister Enoch is presiding, those services will be supported by youth and teens of our church. Age is not an issue, but what an individual feels most comfortable with and is able to perform including acolyte, assistant minister, usher, lector (Old Testament, Psalm, New Testament and Gospel), altar guild, singing with Roger, a youth/teen choir, accompanying Camille with musical instruments or any other area they wish to help serve the worship service. Minister Enoch will coordinate with Jamie Inman, the Christian Education and the Worship & Music Committees. The date proposed to begin this format, most fittingly will be September 30th, Rally Day.

- **Upcoming Events:** St. John's Drop-Off Youth Fun Day at the waterfront is Wednesday, July 18, 2018 from 6-8PM.

For the Good of the Church:

Church Campout- The Church Campout was held Friday, July 13th to Sunday, July 15th. The three-day event included 11 members of our church family who camped and three members who came up on Saturday to join the group in a pot-luck dinner and worship service. The weekend was filled with swimming, fishing, nature walks and rock collecting on the shores of Lake Huron. On Saturday the campers held an enjoyable and tasty pot luck, followed by worship and song, prayer and communion in the style of the Thursday evening services. The bread and grape juice had been blessed by Pastor Roger the previous Thursday. Minister Enoch personally thanks all who attended. He has gotten feedback from those who attended that they would like to repeat the campout next year. Minister Enoch will continue to gather feedback.

Ecumenical- After the July 10th VBS meeting Minister Enoch provided several copies of the VBS registration form to Pastor Randy of North Shore Church and personally invited his church to participate in this year's VBS. Pastor Randy was excited and said he would share the information with his youth minister and congregation.

MCREST Planning- Minister Enoch will be working with the MCREST committee and Pastor Roger to help prepare the healing service that will be given on Tuesday, August 21st during St. John's MCREST week.

A motion was made by Joe Tinson Sr. to accept Minister Enoch's report, with support from Alison White. Motion passed unanimously.

Pastor Report (written and verbal discussion).

- **Visitations:** Pastor Roger Facione presented his report. He went on regular visitations to Russell Dussett (4 visits), Norb Hageman (4 visits), Marge Eick (once) and Clarence Huwe (once). Special Needs visitations were also made to Effie Alsmstadt (twice, covering Trinity Lutheran Church in Richmond), Lucas Bokano (hospital call), Gail Osbourne (hospital and home), Judy Huebner (home), Clarence Huwe (2 home visits), and Diane Hinz (hospital call).

- **Planned Weddings:** The following weddings are planned:
Cameron Rickard/Nicole Socia on Saturday 8/25 in Boyne Falls
Scott Lindsey/Stephanie Hasenouer-Jones, 11/17/18 here at St. John's
Dave LaPointe/Allison Meteyer, 11/24/18 here at St. John's

Adult Bible Study-

- **Summer Bible Study-** The Bible Study on "12 Women of the Bible" is through the Old Testament and into the New Testament. Attendance has been averaging 4-7 people in the morning session and 8-12 people in the evening. Bible Study will not meet during Vacation Bible School (VBS) week or MCREST week. During VBS week Pastor Roger will lead a VBS daily Bible study on the Bible stories the children are covering.
- **Fall Bible Study-** Pastor Roger presented the Fall Bible Study proposal which was reviewed by the Bible Study groups and the Church Committees. The proposal calls for the Fall Bible Study to begin in late September or early October. The schedule will again include a 10:30AM session on Thursday and an evening session that night. The evening session will meet at 6PM for a BYO light dinner/social time followed by the Bible Study session at 6:30PM. It was recommended to have a 9-week session with the following topics: "Forgotten God (A Study of the Holy Spirit)", seven sessions and "The Nativity Story", two sessions.

Christian Education Planning- Much work has been done by the Christian Education Committee, the Worship and Music Committee, Council President Melissa Westrick, Council Vice-President Kathi Bokano, Member Care Committee Chair Gayle LeClair, Minister Enoch Carlton, and Pastor Roger in planning next year's Sunday School. Several recommendations are being made to the Church Council and the Council asked to thoughtfully review and hopefully bless them for the upcoming year.

VBS and MCREST Planning- Pastor Roger reported it is great to see the congregation involved in many ways to plan for this summer's ministries: VBS and MCREST. With the power of god's Spirit leading St. John's in our planning efforts, these will be terrific ministries. Thanks to all who are giving so much of their time and talents to make these ministries successful.

Outdoor Service and Luncheon Sunday, September 16th- The Church Council has agreed that our Sunday Outdoor Service will be on September 16th at 10:15AM (weather permitting) in the gardens between the church and the educational building. The 8AM Worship Service will be a regular service inside the church. The outdoor service will be the summer Thursday evening worship liturgy format, singing a couple songs a capella, serving Holy Communion and also including Children's Time.

After the outdoor worship service, the Member Care Committee is planning a Recognition Luncheon for all members. This will be a great way to say "thank you" to all who do so much for the church. It will be a great opportunity for new members to get to know long-time members a bit more.

2018 Church Council/ Church Committee Retreat- Last year on November 18th the Church Council and Church Committees held a retreat. Short term goals for the Committees were discussed. The larger discussion resulted in the development of the Two-Year Plan that was submitted to the Synod.

As we look to the Fall it seems timely to consider scheduling another Church Retreat sometime in late October or early November. We could review the Two-Year Plan and the Short Term Goals that were identified last year. Pastor Roger recommends the Council discuss this and determine what to do.

Pastor Roger's August and September Schedule:

- **Tuesday, August 21 through Monday, August 27th-** Pastor Roger and his wife Betsy will be away up at Boyne Falls for the August 25th wedding between Cameron Rickard and Nicole Socia.

Minister Enoch will assist the Bishop with the MCREST Worship on Tuesday, August 21st and will lead Worship Service on Sunday, August 26th. There will be no regular scheduled Bible Study during MCREST week. Minister Enoch will provide pastoral care coverage during Pastor Roger's absence if any emergent needs arise within the congregation.

- **Wednesday September 26th through Sunday September 30th-**

Pastor Roger's older brother Pete and wife Noreen, who live in California, are making a special trip to Michigan to visit family. This just came up over the last month. They have not been to Michigan in over five years. They plan on going up north to see the changing colors from Wednesday through Sunday.

Minister Enoch and Pastor Roger will change the Sundays they lead Worship. Pastor Roger will lead the Worship Service on September 22nd and Minister Enoch will lead Worship Service on September 30th. That happens to be Rally Day Sunday for Children and Youth. It is a natural Sunday for our children and youth minister lead that service. Adult Bible Study will take a break for that week and reconvene the following week. Minister Enoch will provide Pastoral care coverage for that time also.

In Addition- Pastor Roger shared some more items with the Church Council.

Weddings- Scott Lindsey and Stephanie Hasenouer-Jones will be meeting with Pastor Roger and Minister Enoch on Thursday at 5:30PM for a marriage meeting. Pastor Roger would like Minister Enoch to be involved with the weddings at St. John's.

Rally Day- Pastor Roger and Minister Enoch had discussed Rally Day and they would like the Church Council to agree to have the children take active roles in that service as Worship Lay Leaders- ushering, reading, acolytes, etc.

Bay-Rama Committee- St. John's received a thank-you card from the Bay-Rama Committee expressing their thanks for our participation in the dinner for the Bay-Rama workers. Pastor Roger hopes St. John's will become more involved with the Bay-Rama Committee.

A motion was made by Jamie Inman to accept Pastor Roger's report, with support from Joe Tinson Sr. Motion passed unanimously.

Financial Report- Kim Dennis presented the Financial Reports: Consolidated Fund Activity Report for June 2018, Balance Sheet as of June 30, 2018, the Treasurer's Report as of June 2018, the June 2018 Checking Account Transactions, and the 2018 Spaghetti Dinner financials as of 7/14/2018.

Kim informed the Council that the 2017 fund surplus has been taken out of the Current Expense line and is shown now as Current Carried Over Balance. The amount is \$40,155.29. That will be transferred to the investments once that issue is decided.

The funds for the new cushions have been taken out of Capital Improvements and are shown now as New Cushions Fund balance. The Easter Fund Balance has been paid.

Paul Meteyer asked Kim if the church received a bill from Lumberjack. Kim responded that the bill had arrived.

A motion was made by Kathi Bokano to accept the Financial Reports, with support from Chris Snooks. Motion passed unanimously.

Committee Reports

Service and Outreach Committee-

Joe Tinson Sr. presented the Service and Outreach Committee Report:

Bay-Rama Parking- The use of St. John's parking lot for parking during Bay-Rama (Fireworks night) brought in \$301.00. The money went for the Ice Cream machine supplies. Next year St. John's youth will handle the Bay-Rama parking.

Giving Tree- The Christmas Giving Tree will be set up again this year. It will be decorated on November 18-December 10th, 2018.

Thanksgiving Dinner- the dinner will be November 18, 2018, from 2PM-4PM. The Committee would like the Educational Building on that date from 9AM-6PM (the rental has been approved for that date). The Committee asks for use of the building on November 17, 2018 for preparation (that date may still need to be approved.)

Bay-Rama Parade 2019- The Committee would like to have two floats in the parade. One float will represent VBS and the other one for St. John's. Joe is talking with Dennis Hartman about leading the floats with his Model A.

ECCO Discover Our Community August 25 Event- The Committee advised not to participate this year since St. John's is hosting MCREST at that time.

Baby Blanket Drive- The Committee is asking for approval to hold a Baby Blanket Drive. The goal is to collect washable, new baby blankets (any size or fabric) for hospitalized children. Mary Brodzik will coordinate the effort.

A motion was made by Kathi Bokano to approve the Baby Blanket Drive, with support from Chris Snooks. Motion passed unanimously

A motion was made by Kathi Bokano to accept the Service and Outreach Committee Report, with support from Jamie Inman. Motion passed unanimously.

Facilities Committee Report-

Paul Meteyer presented the Facilities Committee Report:

Boiler Inspection- The Inspector said the Janitor's supply area needs to be cleaned up.

Power Washing the Church- Tim Steffens, Paul Meteyer, and Don Hinz were working on power washing the church. It was decided to get quotes from a contractor to finish the job. One quote was for \$1250.00 and they are waiting on another quote. A lift could be rented from Chet's Rent-All for \$500.00.

Emphasizing safety, a motion was made by Kathi Bokano to hire a contractor (insured, with workman's comp, etc.) to do the power washing of the church. Alison White supported the motion. Motion passed unanimously.

Member Care Committee-

Gayle LeClair presented the Member Care Committee Report from July 8.

Prayer Chain- Ten requests for prayers were received in June with six follow-ups. The Member Care Committee will contact congregation members without computers to determine if they want a telephone prayer chain started.

Coffee Hour- The Coffee Hours are going well and are scheduled through mid-August. Bea Hartman has set out informational sheets for those volunteering to host the Coffee Hour. There will be no basket west out for free will offerings.

New Member Orientation Program- Jamie Inman and Joe Tinson Sr. are developing an orientation program for new members. The Orientations will be flexible and scheduled with individuals for their convenience, either on Sunday after worship or another time during the week. They will coordinate with Krista Teschler to format the presentation.

A Member Recognition luncheon will be held on September 16th after the outdoor service. It will be a catered luncheon and plans are being developed.

Children's Church is going well and will continue through August 2018.

Debbie Carlton will head up the Member to Member Outreach program. She will contact Martha Anderson and ask for help sending cards to members who have life events (birthdays, anniversaries, illness, etc.). Joan Brown may have already donated surplus cards she had. The Committee will check with St. John's Administrative Assistant, Brenda.

A second Member Care bulletin board has ordered and will be set up. Debbie Carlton has the supplies. The boards will be covered for MCREST week.

Gayle also informed the Council about the review of St. John's membership list. She presented a list of individuals who should be removed from the membership list and the reasons why. Gayle had another list of individuals who should have been placed on the list of individuals for whom St. John's has continuing pastoral concerns. Gayle will coordinate with Tim Steffens to update the information and present it to the church office.

Next Member Care Committee meeting will be August 9, 2018 at 9:15AM.

A motion was made by Kathi Bokano to accept the Member Care Committee and the lists presented. Joe Tinson Sr. supported the motion. Motion passed unanimously

Kitchen Update- Roger Bokano provided an update on the changes to the kitchen. The kitchen cabinets are complete and refinished. The ice cream machine is installed and is in operation. The lights in the kitchen have been replaced with LEDs.

Dennis Hartman painted the new door, and Gayle and Paul LeClair washed the new dishes. Purple Heart picked up 20 boxes of the previous kitchenware. The 20 boxes were the maximum number Purple Heart could pick up. There are 14 remaining boxes of the previous kitchenware. Paul Meteyer will take those to the Salvation Army.

Roger noted the rest of the Educational building needed new lights and asked the Council if we should consider LEDs for the rest of the building. The kitchen update cost \$260.00 and the new LEDs were \$210.00. A donation was received to cover the costs.

A motion was made by Joe Tinson Sr., to replace all the lights in the Educational Building with LEDs. Alison White supported the motion. Motion passed unanimously.

Treasurer Position- There was discussion regarding the church Treasurer position. A motion was made by Paul Meteyer to accept Kelly Barhorst as the new church treasurer after Kim Dennis has reviewed all the aspects of the job with Kelly. Kathi Bokano supported the motion. Motion passed unanimously.

Rally Day Worship Service Change (10:15AM)- A motion was made by Jamie Inman to accept the changes for the 10:15AM Rally Day Worship Service. Minister Enoch will lead the service members of the church youth will participate as Lay Leaders (ushers, readers, acolytes, assisting ministers, etc.). Kathi Bokano supported the motion. Motion passed unanimously.

Background Checks- There was discussion that a background check program should be conducted for St. John's members who work with the church youth in various ways. A motion was made by Chris Snooks to conduct a background check program for all St. John's members involved with the church youth. Joe Tinson Sr. supported the motion. Motion passed unanimously

Education Plans- After discussion, a motion was made by Joe Tinson Sr., to change the Confirmation Program from a three-year program to a two year program. The motion was supported by Chris Snooks. Motion passed unanimously.

Kevin O'Bryan's Ordination- Former St. John's member Kevin O'Bryan is being ordained on July 28th. The Church Council discussed ways St. John's could recognize and support Kevin with a gift. Some possibilities were a chalice with the date on it, or a full red stole. The Council decided, due to the short time before his ordination, to present him with a \$300.00 Gift Certificate from Christian Supply House. Kim Dennis made the motion to provide Kevin O'Bryan a \$300.00 Gift Certificate honoring his ordination, the funds will come from Thrivent Choice. Paul Meteyer supported the motion. Motion passed unanimously. Kathi Bokano will pick up the gift certificate.

August Church Council Meeting Date- A motion was made by Kathi Bokano that the August Council Meeting be scheduled for August 28, 2018 to avoid any conflicts with MCREST week. The motion was supported by Paul Meteyer. Motion passed unanimously.

Church Council and Committee Retreat- A motion was made by Paul Meteyer with support from Joe Tinson Sr. to schedule the Church Council/ Committee Retreat for Saturday, October 20, 2018 from 9AM-2PM. Motion passed unanimously.

Good Samaritan- Paul Meteyer asked the Council to approve a \$250.00 Gift Certificate for food to a St. John's member in need. Jamie Inman made the motion to approve a \$250.00 Gift Certificate for food from the Good Samaritan fund for the St. John's member in the need. Kathi Bokano supported the motion. Motion passed unanimously.

Motion to adjourn by Paul Meteyer, support from Chris Snooks. Motion passed unanimously. Meeting adjourned at 8:45PM.

Minutes submitted by Jamie Inman