

**St. John's Lutheran Church Council Meeting Minutes
October 23, 2017**

Members Present: President Melissa Westrick, Vice President Kathi Bokano, Treasurer Kim Dennis, Secretary Alison White, Jamie Inman, Paul Meteyer, Chris Snooks, Joe Tinson Sr.

Members Absent: Stated Supply Pastor Roger Facione

Guests: Licensed Lay Minister Enoch Carlton

AGENDA ITEMS

Call to Order: 7PM

Opening Prayer: Licensed Lay Minister Enoch Carlton

Minutes from the September 23, 2017 Church Council Meeting were reviewed. The following amendments were made to the minutes:

The paragraph regarding providing gift cards to a congregation member originally read "...for a congregation member in need of financial report." This was changed to read "...for a congregation member in need of financial support."

Primary Stated Supply Pastor Report: While Pastor Roger Facione was on vacation for most of October, Licensed Lay Minister Enoch Carlton provided support and coverage while Pastor Roger Facione was away. Minister Enoch provided the following report. See attachment for details.

Minister Enoch made 10 visitations to members, with an additional visitation pending (schedule coordination).

Minister Enoch presided over the Worship Service and Children's messages for October 15th and October 22nd.

Service Project of October 8, 2017: Minister Enoch recognized and thanked the Sunday School and Confirmation students for preparing the foam pumpkins, cards, and cupcakes which he delivered to the congregation members Minister Enoch visited.

Sundaes on Sunday, October 15, 2017: Minister Enoch thanked the Transition Team and all who were involved in organizing and coordinating the Sundaes on Sunday event. About 40 people attended to enjoy ice cream sundaes and games. A large basket of non-perishable foods were donated to St. Mary's Food Pantry.

Primary Stated Supply Pastor Report- cont.

Spaghetti Dinner October 14, 2017: This month's Spaghetti Dinner served a record number of people. The dinner included over 25 pounds of pasta and 30 pounds of sausage, along with all the sides. Minister Enoch gave special thanks to head chef Roger Bokano who leads the dinner each month. He also noted the food donations received to help with the meal. Then dinner serves not only St. John's community but also the New Baltimore community.

Leadership Training October 15, 2017: Minister Enoch attended the Lay Leadership training and review conducted by Jamie Inman. The session reviewed the responsibilities of the Ushers, Lectors, Acolytes and Assisting Ministers. Minister Enoch complimented Jamie Inman on leading the session. Minister Enoch is grateful for those who volunteer their time in these roles and their support during worship service. He is excited about new Lay Leaders volunteering to support the services.

Minister Enoch informed the Council he will be leading the final October Thursday evening Bible Study.

Conclusion: Minister Enoch thanked the Church Council, Pastor Roger Facione and St. John's congregation for trusting him to fill in while Pastor Roger was away on vacation.

A motion was made by Chris Snooks to accept Licensed Lay Minister Enoch Carlton's report. Motion supported by Alison White. Motion approved unanimously.

Financial Report: Treasurer Kim Dennis presented the Treasurer's Report, Consolidated fund Activity Report, and Checking Account transaction Report.

There was discussion about a donation for MCREST. That donation will go to the MCREST account. Kathi Bokano will deposit that donation.

Kim also provided a handout regarding the rules on gifts to paid staff. If the Council were to approve giving gift cards, or bonuses to staff members; those would be taxable. Gifts of food for staff members are not taxable.

After some discussion a motion was made to provide a Christmas ham for each of the paid staff of St. John's using up to \$250.00 from Current Expense to pay for the hams. Motion by Paul Meteyer, support from Chris Snooks. Motion passed unanimously.

Another motion was made to provide food gifts to Pastor Facione using up to \$250.00 from Current Expense to pay for it. Motion made by Joe Tinson, Sr. and supported by Kathi Bokano. Motion approved unanimously.

Financial Report continued:

Alison White suggested to purchasing birthday cards for members on the visitation list. Paul Meteyer made a motion to purchase birthday cards for the members on the visitation list. Support by Melissa Westrick. Motion approved unanimously.

Kathi Bokano made a motion to accept the Financial Reports, support by Alison White. Motion approved unanimously.

MCREST Committee: Paul Meteyer provided an update from the MCREST Committee. The MCREST Committee wants to host MCREST at St. John's every year. St. John's would still ask for help from Trinity Lutheran in Richmond and offer help to Trinity when they host MCREST at their church.

Since MCREST was making plans for 2018 Paul contacted the MCREST organizers and had them pencil in St. John's for the third week in August (August 19-26), 2018. Paul asked that this be brought to the congregation at the Congregational Meeting in November. If it is accepted by the congregation, Paul will contact the MCREST organizers and confirm it with them.

Alison White made a motion to have St. John's host MCREST each year and present that plan to the congregation at the November Congregational Meeting for their approval. The motion was supported by Chris Snooks. Motion approved unanimously.

Transition Team Update: Chris Snooks informed the Council that the Transition Team Small Group function, originally scheduled for October 8, was postponed and the team was moving forward. A congregation member survey will be handed out on November 5th at the worship services that day. Pastor Jan Marvar will be leading worship that Sunday and may have the congregation fill out the surveys at that time. Pastor Jan also needs to know what our church Constitution states about a Call Committee (number of people, types of representation, etc.).

Educational Building use request

There were two requests to use the Educational Building. One was for Cub Scout Den 4. They wish to use the building twice a month on Wednesdays (October 25, Nov 8, Nov 29, and December 3) from 6:30PM-7:30PM.

Kim Dennis made the motion to approve Cub Scout Den 4 use of the Educational Building on October 25, November 8th, November 29th and December 3, 2018 from 6:30PM-7:30PM, no fee charged. Support by Alison White. Motion passed unanimously. (Alison said she would open the building for them on October 25th).

The second request to use the Educational Building is from Debb Carlton, requesting use of the building on June 2, 2018 from Noon-5PM.

Joe Tinson, Sr. made the motion to approve Debb Carlton's request to use the Educational Building on June 2, 2018, Noon-5PM. Support by Chris Snooks. Motion approved unanimously.

Church Directory- Melissa Westrick informed the Council of her discussions with Universal Church Directory about a new Church Directory for St. John's. The plan would be to choose a date- December 5 or December 11 for photos to be taken. It is suggested to use about four weeks of advertising. An 8 x 10 photo and a directory will be provided for free. Additional photos can be purchased. The directories should be ready before Christmas.

Joe Tinson Sr. made a motion to proceed with Universal Church Directory to take photos on December 5, 2017 and develop St. John's church directory. Kathi Bokano supported the motion. Motion approved unanimously. Melissa Westrick will contact Universal Church Directory to firm up the date.

Honoring Enoch Carlton- Donation/ Fund Raiser-

There was discussion about honoring Licensed Lay Minister Enoch Carlton with a donation or fund raiser to assist with his educational expenses as he is now a full time student. A spaghetti dinner would be the easiest way.

Minister Enoch was very appreciative of the intent of the Council. But, Minister Enoch noted that every third month funds from the spaghetti dinner go to the community or Good Samaritan Fund. Minister Enoch respectfully asked the Council to hold off on supporting him in this way. He suggested we continue to support Kevin O'Bryan as he has committed himself to become an ordained minister. Minister Enoch was very honored by the thought but said the funds can be used for a better purpose.

Council Retreat- The date for the Council and Committee Retreat is Saturday, November 18th from 9AM-3PM. Pastor Roger will lead the retreat. A light breakfast and lunch will be served during the Retreat. A review of what we have done as a church Council and Committees, what we need to do will be conducted, as well as a look at our Mission Statement. Melissa Westrick will confirm the time with Pastor Roger.

RISE UP Campaign Representative: The Bishop spoke with Melissa Westrick about the RISE UP campaign. The paperwork is due October 28th. St. John's will work with this, currently Melissa will be the representative, but another congregation member should be the representative. St. John's will pledge \$3,000.00.

Advent Candlelight Service: Melissa Westrick contacted Turning Point to find out what items they need. Turning Point provided a list: gift cards, diapers, wet wipes are items they need. Kathi Bokano made a motion to support Turning Point with donations from the Advent Candlelight Service. The motion was supported by Alison White. Motion approved unanimously.

Miscellaneous: The congregation member, who was given gift cards from the Good Samaritan Fund, returned the gift cards to the church. The individual was very grateful, but felt the cards could be better used for someone else.

Church Council Elections November 2017

Kathi Bokano reported to the Council that the Nominating Committee needs to finalize nominations. The Endowment Committee is all set with their nominees, but a nominee for Treasurer is still needed.

The Continuing Resolution that was passed needs to be amended to state that the two nominees (currently Paul Meteyer and Alison White) for the one-year terms will not have that time used against term limits. The two nominees (Joe Tinson Sr. and Chris Snooks) for the two-year terms will have those terms count towards term limits.

Motion to approve the amending the Continuing Resolution as stated above made by Chris Snooks. Support by Melissa Westrick. Motion approved unanimously.

Motion to adjourn- Kathi Bokano. Support from Chris Snooks. Motion approved unanimously. 8:55PM

Minutes prepared by Jamie Inman